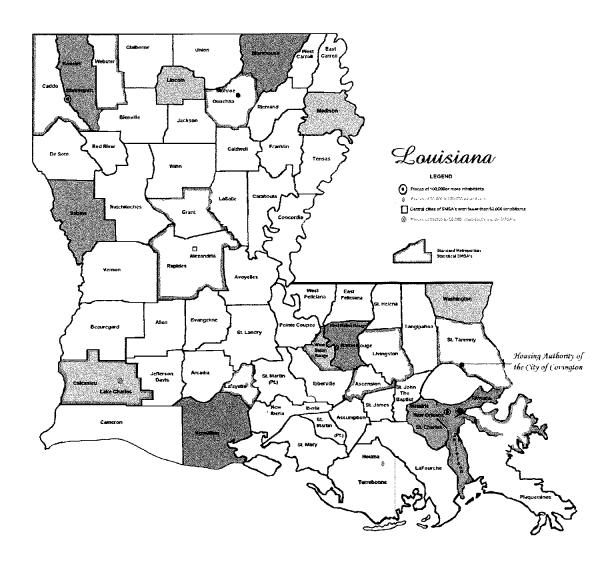
## HOUSING AUTHORITY OF THE CITY OF COVINGTON, LOUISIANA

Financial Statements & Supplemental Financial Information

March 31, 2014

### HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA



Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low income housing programs in the United States. Accordingly, HUD has contracted with the entity to administer certain HUD funds. The entity is a public corporation, legally separate, fiscally independent and governed by Board of Commissioners.

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#### INDEPENDENT AUDITOR'S REPORT

Fax: (318) 992-4374

Housing Authority of the City of Covington Covington, Louisiana

#### Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Housing Authority of the City of Covington, as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise the Housing Authority's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discreetly presented component unit Audrey Heights Development Limited Partnership, which represents 84 percent, 76 percent, and 18 percent, respectively; of the assets, net position and revenues of the business type activities and discreetly presented component unit of the Housing Authority of the City of Covington, La. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the discretely presented component unit Audrey Heights Development Limited Partnership, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and discreetly presented component unit of the Housing Authority of the City of Covington, as of March 31, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of the City of Covington's basic financial statements. The accompanying Financial Data Schedule, required by HUD, and supplementary schedules and statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The Financial Data Schedule, supplementary schedules and statements, and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedule, supplementary schedules and statements, and Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated July 24, 2014, on our consideration of the Housing Authority of the City of Covington's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Housing Authority of the City of Covington's internal control over financial reporting and compliance.

The Vercher Group
July 24, 2014
Jena, Louisiana

As management of the Housing Authority of the City of Covington, we offer readers of the Authority's basic financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended March 31, 2014. We encourage readers to consider the information presented here in conjunction with the Authority's basic financial statements, which are attached.

#### Financial Highlights

The assets of the Authority exceeded its liabilities at the close of the most recent fiscal year by \$1,349,495 (net position).

As of the close of the current fiscal year, the Authority's ending unrestricted net position were \$51,687.

The Authority had unrestricted cash and investments totaling \$91,039 at March 31, 2014, and \$20,591 in restricted cash.

The Authority had total operating revenue of \$1,113,875, and total non-operating revenue of \$65,482.

The Authority had total operating expenses of \$475,425, and total non-operating expenses of \$837,532.

The Authority did not have any capital contributions for the year.

The Authority had a total change in net position of \$133,600 for the year.

#### **Overview of the Basic Financial Statements**

The discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The Authority's basic financial statements consist of the Statement of Net Position, Statement of Revenue, Expenses and Changes in Net Position, Statement of Cash Flows, and the notes to the basic financial statements. This report also contains the schedule of expenditures of federal award as supplementary information in addition to the basic financial statements themselves.

The Authority has only one fund type, namely a proprietary fund. The Statement of Net Position includes all of the Authority's assets and liabilities. This fund type is unused for activities which are financed and operated in a manner similar to those in the private sector.

#### Low Rent Public Housing

Under the Conventional Public Housing Program, the Housing Authority rents units it owns to low-income families. The Conventional Public Housing Program is operated under an Annual Contribution

Contract (ACC) with HUD, and HUD provides an Operating Subsidy to enable the Authority to provide housing at a rent that is based upon 30% of adjusted gross household income.

#### Section 8 Housing Assistance – Housing Choice Voucher Program

These Programs assist low-income families in affording decent, safe and sanitary housing by encouraging property owners to construct new, or rehabilitate existing substandard housing, and then lease the units with rental subsidies to low income individuals and families. The Authority's overall financial position and operations for the year is summarized below based on the information in the current and prior year financial statements.

The table below lists the asset and liability comparisons for the year ended March 31, 2014.

#### **Statement of Net Position**

|                                    | 2013            |    | 2014      | % Change |
|------------------------------------|-----------------|----|-----------|----------|
| Current Assets                     | \$<br>127,901   | \$ | 106,846   | -16.5    |
| Restricted Assets                  | 17,306          |    | 20,591    | 19.0     |
| Capital Assets Net of Depreciation | 1,397,812       |    | 1,290,126 | -7.7     |
| Total Assets                       | 1,543,019       | -  | 1,417,563 | -8.1     |
| Current Liabilities                | 38,045          |    | 41,615    | 9.4      |
| Non-Current Liabilities            | 21,879          |    | 26,453    | 20.9     |
| Total Liabilities                  | 59,924          | ,  | 68,068    | 13.6     |
| Invested in Capital Assets, Net    | 1,397,812       |    | 1,290,126 | -7.7     |
| Restricted Assets                  | 4,747           |    | 7,682     | 61.8     |
| Unrestricted Assets                | 80,536          |    | 51,687    | -35.8    |
| Total Net Position                 | \$<br>1,483,095 | \$ | 1,349,495 | -9.0     |

- Total assets decreased by \$125,456 or 8.1% from last year. The primary reason for this decrease is due to a decrease in cash investments in the amount of \$21,028 and a decrease in net capital assets in the amount of \$107,686.
- Total liabilities increased by \$8,144 or 13.6%. The primary reason for this change is due to an increase in accounts payable to PHA projects in the amount of \$3,499 and accrued wage/payroll taxes payable in the amount of \$9,885.

The table below lists the revenue and expense comparisons for the year ended March 31, 2014.

#### Statement of Revenues, Expenses, & Changes in Net Position

|  | 2013               | 2014      | % Change |
|--|--------------------|-----------|----------|
| Operating Revenues                             |                    |           |          |
| Tenant Revenue                                 | \$<br>121,164 \$   | 126,170   | 4.1      |
| HUD PHA Operating                              | 782,197            | 987,705   | 26.3     |
| <b>Total Operating Revenues</b>                | 903,361            | 1,113,875 | 23.3     |
| Operating Expenses                             |                    |           |          |
| Administrative                                 | 191,066            | 181,629   | -4.9     |
| Tenant Services                                | 1,460              | 2,408     | 64.9     |
| Utilities                                      | 7,452              | 8,257     | 10.8     |
| Maintenance                                    | 84,267             | 94,989    | 12.7     |
| Protective Services                            | 16,679             | 16,147    | -3.2     |
| General  | 47,245             | 47,643    | 0.8      |
| Depreciation                                   | 121,825            | 124,352   | 2.1      |
| <b>Total Operating Expenses</b>                | 469,994            | 475,425   | 1.2      |
| Operating Income (Loss)                        | 433,367            | 638,450   | 47.3     |
| Non-Operating Revenues (Expenses)              |                    |           |          |
| Investment Income                              | 97                 | 99        | 2.1      |
| Other Revenue                                  | 57,201             | 65,383    | 14.3     |
| Housing Assistance Payments                    | (859,376)          | (837,532) | -2.5     |
| <b>Total Non-Operating Revenues (Expenses)</b> | (802,078)          | (772,050) | -3.7     |
| Capital Contributions                          | 33,034             | -0-       | -100.0   |
| Change in Net Position                         | (335,677)          | (133,600) | -60.2    |
| Prior Period Adjustment                        | (26,800)           | -0-       | 100.0    |
| Total Net Position - Beginning                 | 1,845,572          | 1,486,095 | -19.5    |
| Total Net Position - Ending                    | \$<br>1,483,095 \$ | 1,349,495 | -9.0     |

- Operating revenues increased by \$210,514 or 23.3%. The primary reason for this increase is because of an increase in HUD PHA operating grants in the amount of \$205,508.
- Total operating expenses increased by \$5,431 or 1.2%. The primary reason for this increase is due to an increase in maintenance expense in the amount of \$10,722.
- Non-operating revenue and expenses decreased by \$30,028 or 3.7%. The primary reason for this decrease is because of a decrease in housing assistance payments in the amount of \$21,844.
- Capital contributions decreased by \$33,034 or 100%.

#### Capital Asset & Debt Administration

#### **Capital Assets**

As of March 31, 2014, the Authority's investment in capital assets was \$1,290,126 (net of accumulated depreciation). This investment included land, building, building improvements, office equipment, and maintenance equipment.

#### Capital Assets at Year-End

|                          |     | 2013        |     | 2014        |
|--------------------------|-----|-------------|-----|-------------|
| Land *                   | \$  | 202,304     | \$  | 202,304     |
| Buildings                |     | 2,887,050   |     | 2,897,567   |
| Furniture & Equipment    |     | 334,238     |     | 340,386     |
| Accumulated Depreciation |     | (2,025,779) |     | (2,150,131) |
| Total                    | \$_ | 1,397,813   | \$_ | 1,290,126   |

<sup>\*</sup> Land in the amount of \$202,304 is not being depreciated.

#### Long Term Debt

The Authority does not have any long-term liabilities at this time.

#### Future Events that will impact the Authority

The Authority relies heavily upon HUD operating subsidies. The amount appropriated has not currently been approved for the 2015 fiscal year. Therefore, any results of budget shortfalls cannot be determined.

The Authority is under a contract through its Capital Fund Program to continue with the work as stated above and incorporate any new work items into its operation.

#### **Component Units**

Separate audited financial statements have been issued for the Authority's discreetly present component unit Audrey Heights Development Limited partner and can be presented component unit, Audrey Heights Development Limited Partnership, and can be reviewed by contacting the Housing Authority's Management.

#### **Contacting the Authority's Financial Management:**

This financial report is designed to provide our citizens, customers, and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact Tammie Groover, Executive Director of the Housing Authority of the City of Covington, P.O. Box 1293, Covington, LA 70434, at (985)-898-0345.

Basic Financial Statements

#### Housing Authority of the City of Covington Covington, Louisiana Statement of Net Position March 31, 2014

As of

|  |                    |  | 12/31/2013<br>Discretely |             |
|--|--------------------|--|--------------------------|-------------|
|  | D 1                |  | Presented                |             |
| Acarma   | Prin               | - 1                                      | Component<br>Unit        | Total       |
| ASSETS CURRENT ASSETS  | Gover              | иненц                                    | Unit                     | 1 Otal      |
| CURRENT ASSETS Cash & Investments                                | \$                 | 91,039 \$                                | 196,935                  | \$ 287,974  |
|  | Þ                  | 7,274                                    | 6,115                    | 13,389      |
| Receivables (Net of Allowances for Uncollectibles) Prepaid Items |                    | 7,442                                    | 8,497                    | 15,939      |
| Inventories  |                    | 1,091                                    | -0-                      | 1,091       |
| TOTAL CURRENT ASSETS   | <del></del> 1      | 06,846                                   | 211,547                  | 318,393     |
| TOTAL CORRENT ASSETS   | 1                  | 00,010                                   | 211,547                  |             |
| RESTRICTED ASSETS  |                    |  |                          |             |
| Other Restricted Cash  |                    | 7,682                                    | -0-                      | 7,682       |
| Tenant Security Deposits   |                    | 12,909                                   | 7,572                    | 20,481      |
| TOTAL RESTRICTED ASSETS  |                    | 20,591                                   | 7,572                    | 28,163      |
| Non-Current Assets   |                    |  |                          |             |
| Other Assets   |                    | -0-                                      | 89,103                   | 89,103      |
| Capital Assets (Net of Accumulated Depreciation)                 | 1,2                | 90,126                                   | 7,380,844                | 8,670,970   |
| TOTAL NON-CURRENT ASSETS   |                    | 90,126                                   | 7,469,947                | 8,760,073   |
| TOTAL ASSETS   | 1,4                | 17,563                                   | 7,689,066                | 9,106,629   |
| LIABILITIES  |                    | 1 10 10 10 10 10 10 10 10 10 10 10 10 10 |                          |             |
| CURRENT LIABILITIES  |                    |  |                          |             |
| Accounts Payable   |                    | 7,063                                    | 2,850                    | 9,913       |
| Accrued Wage/Payroll Taxes Payable                               |                    | 15,532                                   | -0-                      | 15,532      |
| Accrued Interest Payable   |                    | -0-                                      | 4,770                    | 4,770       |
| Compensated Absences   |                    | 1,850                                    | -()-                     | 1,850       |
| Accrued Liabilities – Other                                      |                    | 627                                      | -0-                      | 627         |
| Prepaid Rent   |                    | 135                                      | 1,461                    | 1,596       |
| Debt – Current Portion   |                    | -0-                                      | 14,979                   | 14,979      |
| Accounts Payable PHA Projects                                    |                    | 3,499                                    | -0-                      | 3,499       |
| Tenant Security Deposits (Payable from Restricted Assets)        | ****************** | 12,909                                   | 7,572                    | 20,481      |
| TOTAL CURRENT LIABILITIES  | N= MALANDO CONTROL | 41,615                                   | 31,632                   | 73,247      |
| Non-Current Liabilities  |                    | # # # # # # # # # # # # # # # # # # #    |                          |             |
| Compensated Absences   |                    | 26,453                                   | -0-                      | 26,453      |
| Long-Term Debt – Capital Projects                                |                    | -0-                                      | 1,190,413                | 1,190,413   |
| Other Noncurrent Debt  |                    | -0-                                      | 2,020,074                | 2,020,074   |
| TOTAL NON-CURRENT LIABILITIES                                    |                    | 26,453                                   | 3,210,487                | 3,236,940   |
| TOTAL LIABILITIES  | ********           | 68,068                                   | 3,242,119                | 3,310,187   |
| NET POSITION   |                    | Ama                                      |                          |             |
| Invested in Capital Assets, Net of Related Debt                  | 1,2                | 90,126                                   | 6,175,452                | 7,465,578   |
| Restricted   | ,                  | 7,682                                    | -0-                      | 7,682       |
| Unrestricted   |                    | 51,687                                   | (1,728,505)              | (1,676,818) |
| TOTAL NET POSITION   | \$ 1,3             | 49,495 \$                                | 4,446,947                |             |

#### Statement of Revenues, Expenses, & Changes in Net Position For The Year Ended March 31, 2014

Year ended

|  |      | Primary<br>Government | 12/31/2013 Discretely Presented Component Unit | Total           |
|--|------|-----------------------|--|-----------------|
| OPERATING REVENUES                     |      |                       |  |                 |
| Tenant Revenue                         | \$   | 122,609 \$            | 252,411  | \$<br>375,020   |
| Other Tenant Revenue                   |      | 3,561                 | 12,972   | 16,533          |
| HUD PHA Operating Grant                |      | 987,705               | -0-  | <br>987,705     |
| TOTAL OPERATING REVENUES               |      | 1,113,875             | 265,383  | <br>1,379,258   |
| OPERATING EXPENSES                     |      |                       |  |                 |
| Administrative Salaries                |      | 61,810                | 29,834   | 91,644          |
| EBC Administrative                     |      | 25,446                | 7,916  | 33,362          |
| Other Operating - Administrative       |      | 94,373                | 54,531   | 148,904         |
| Tenant Services                        |      | 2,408                 | -0-  | 2,408           |
| Water                                  |      | 677                   | 1,000  | 1,677           |
| Electricity                            |      | 6,474                 | 4,794  | 11,268          |
| Gas                                    |      | 1,106                 | -0-  | 1,106           |
| Other Utilities                        |      | -0-                   | 464  | 464             |
| Materials                              |      | 29,267                | 5,762  | 35,029          |
| Contract Cost                          |      | 65,722                | 53,951   | 119,673         |
| Protective Services                    |      | 15,000                | -0-  | 15,000          |
| EBC Protective Services                |      | 1,147                 | -0-  | 1,147           |
| Insurance                              |      | 36,060                | 35,095   | 71,155          |
| Other General Expense                  |      | 11,583                | 9,285  | 20,868          |
| Interest Expense                       |      | -0-                   | 120,966  | 120,966         |
| Depreciation                           |      | 124,352               | 206,586  | <br>330,938     |
| TOTAL OPERATING EXPENSES               |      | 475,425               | 530,184  | <br>1,005,609   |
| OPERATING INCOME (LOSS)                | ***- | 638,450               | (264,801)                                      | <br>373,649     |
| NONOPERATING REVENUES (EXPENSES)       |      |                       |  |                 |
| Investment Income (Unrestricted)       |      | 99                    | 240  | 339             |
| Other Revenue                          |      | 65,383                | -0-  | 65,383          |
| Housing Assistance Payments            |      | (837,532)             | -0-  | <br>(837,532)   |
| TOTAL NONOPERATING REVENUES (EXPENSES) |      | (772,050)             | 240  | <br>(771,810)   |
| Capital Contributions                  |      | -0-                   | -0-  | <br>-0-         |
| CHANGE IN NET POSITION                 |      | (133,600)             | (264,561)                                      | (398,161)       |
| PRIOR PERIOD ADJUSTMENT                |      | -0-                   | 4,711,508                                      | 4,711,508       |
| TOTAL NET POSITION - BEGINNING         |      | 1,483,095             | -0-  | 1,483,095       |
| TOTAL NET POSITION - ENDING            | \$   | 1,349,495 \$          | 4,446,947                                      | \$<br>5,796,442 |

## Housing Authority of the City of Covington Covington, Louisiana Statement of Cash Flows For The Year Ended March 31, 2014

| CASH FLOWS FROM OPERATING ACTIVITIES   |       |           |
|--|-------|-----------|
| Receipts From Customers & Users  | \$    | 126,800   |
| Receipts From HUD  |       | 984,439   |
| Payments to Employees  |       | (90,038)  |
| Payments to Suppliers and Others   |       | (250,229) |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES   |       | 770,972   |
| CASH FLOWS FROM NONCAPITAL ACTIVITIES  |       |           |
| Other Revenue  |       | 65,383    |
| Housing Assistance Payments  |       | (837,532) |
| NET CASH PROVIDED (USED) BY NONCAPITAL ACTIVITIES  |       | (772,149) |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES   |       |           |
| Capital Grants   |       | -0-       |
| Acquisition & Construction of Capital Assets   |       | (16,665)  |
| NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES   | ES    | (16,665)  |
| CASH FLOWS FROM INVESTING ACTIVITIES   |       |           |
| Interest & Dividends Received  |       | 99        |
| NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES   | ***** | 99        |
| NET INCREASE (DECREASE) IN CASH  |       | (17,743)  |
| CASH, BEGINNING OF YEAR  |       | 129,373   |
| CASH, END OF YEAR  |       | 111,630   |
| RECONCILIATION TO BALANCE SHEET  |       |           |
| Cash and Cash Equivalents  |       | 91,039    |
| Tenant Security Deposits   |       | 12,909    |
| Other Restricted Cash  |       | 7,682     |
| TOTAL CASH AND CASH EQUIVALENTS  | \$    | 111,630   |
| TOTAL CHOICE AND CONTRACT OF THE CONTRACT OF T | Ψ     | 111,000   |

# Housing Authority of the City of Covington Covington, Louisiana Statement of Cash Flows Reconciliation For The Year Ended March 31, 2014

#### RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES Operating Income (Loss) 638,450 Depreciation Expense 124,352 (Increase) Decrease in Accounts Receivable 1,432 (Increase) Decrease in Accounts Receivable HUD (3,217)(Increase) Decrease in Accounts Receivable PHA Projects 1,701 (Increase) Decrease in Inventories 274 (Increase) Decrease in Prepaid Items (164)Increase (Decrease) in Accounts Payable (6,169)Increase (Decrease) in Accounts Payable HUD (49)Increase (Decrease) in Accounts Pavable PHA Projects 3,499 Increase (Decrease) in Accrued Wages/Payroll Taxes Payable 9,885 Increase (Decrease) in Compensated Absences 3,480 Increase (Decrease) in Tenant Security Deposits 350 Increase (Decrease) in Accrued Liabilities-Other 1 Increase (Decrease) in Unearned Revenue (2,853)TOTAL ADJUSTMENTS 132,522 NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES 770,972 LISTING OF NONCASH INVESTING, CAPITAL, & FINANCIAL ACTIVITIES Contributions of Capital Assets From Government -0-

### NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTES TO THE BASIC FINANCIAL STATEMENTS March 31, 2014

#### INTRODUCTION

The Housing Authority of the City of Covington is an apartment complex for persons of low income located in Covington, Louisiana. The authority is chartered as a public corporation for the purpose of administering decent, safe and sanitary dwelling for persons of low-income.

Legal title to the authority is held by the Housing Authority of the City of Covington, Louisiana, a non-profit corporation. The authority is engaged in the acquisition, modernization, and administration of low-rent housing. The authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of Covington, Louisiana. Each member serves a five-year term. Substantially all of the authority's revenue is derived from subsidy contracts with the U. S. Department of Housing and Urban Development (HUD). The annual contributions contracts entered into by the authority and HUD provide operating subsidies for authority-owned public housing facilities for eligible individuals.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. Accordingly, HUD has entered into a contract with the entity to make annual contributions (subsidies) for the purpose of funding its programs for low-income families.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the housing authority is legally separated and fiscally independent, the housing authority is a separate governmental reporting entity. The housing authority includes all funds, activities, etc., that are within the oversight responsibility of the housing authority.

The housing authority is a related organization of the City of Covington because the City of Covington appoints a voting majority of the housing authority's governing board. The City of Covington is not financially responsible for the housing authority, as it cannot impose its will on the housing authority and there is no possibility for the housing authority to provide financial benefit to, or impose financial burdens on, the City of Covington. Accordingly, the housing authority is not a component unit of the financial reporting entity of the City of Covington.

Governmental Accounting Standards Board (GASB) Codification Section 2100 establishes criteria for determining which, if any, component units should be considered part of the Housing Authority for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability.

### NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) March 31, 2014

The GASB has set forth criteria to be considered in determining financial accountability, which includes:

- 1.) Appointing a voting majority of an organization's governing body, and:
  - a. The ability of the government to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the government.
- 2.) Organizations for which the government does not appoint a voting majority but are fiscally dependent on the government.
- 3.) Organizations for which the reporting entity finical statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Housing Authority has determined that the following component units should be considered as part of the Housing Authority reporting entity.

Audrey Heights Development Limited Partnership is a legally separate entity. The Managing General Partner of the Partnership is Covington Community Corporation, Inc, a not-for-profit corporation. The Board of Directors of Covington Community Corporation, Inc. consists entirely of the Board of Commissioners of the Housing Authority, which provides the Housing Authority with a voting majority of the governing body of the Partnership. In addition, there is the potential for the Partnership to impose financial burden on the Housing Authority. Based on the above, the Partnership and Covington Community Corporation, Inc. are considered to be component units. Copies of the audit reports for these component units may be obtained from the Housing Authority.

The governing body of the Housing Authority is considered to have complete control over Covington Community Corporation, Inc, but not complete control over the Partnership. As a result, Covington Community Corporation, Inc. is included in the Housing Authority's financial statements as a blended entity, and the Partnership is included in the Housing Authority's financial statements through discrete presentation. The financial position and changes in net position of the Partnership is presented as of and for the year ended December 31, 2013. Separate financial statements of the Partnership were issued for calendar year ended December 31, 2013.

#### 1. <u>SUMMARY OF ORGANIZATION & SIGNIFICANT ACCOUNTING POLICIES</u>

#### A. BASIC FINANCIAL STATEMENTS

The basic financial statements (i.e., the statement of Net Position and the Statement of Changes in Net Position) report information on all of the activities of the primary government and its component units. For the most part, the effect of the Inter-fund activity has been removed from these statements. The housing authority uses enterprise funds to account for its activities.

### NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) March 31, 2014

#### **Impact of Recently Issued Accounting Principles**

In December 2010, the GASB issued Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. GASBS No. 62 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the American Institute of Certified Public Accountants' (AICPA) Committee on Accounting Procedure. This Statement is effective for periods beginning after December 15, 2011, and has been implemented in fiscal year 2012. The adoption of GASBS No. 62 does not have any impact on the Authority's financial statements.

In June 2011, the GASB issued Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. GASBS No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. The Statement of Net Assets is renamed the Statement of Net Position and includes the following elements: assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position. This Statement is effective for periods beginning after December 15, 2011, and has been implemented in fiscal year 2012. The adoption of GASBS No. 63 does not have any impact on the Authority's financial statements.

#### B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION

The basic financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The housing authority reports the following major proprietary funds:

The Enterprise Fund is the housing authority's primary operating fund. It accounts for all financial resources of the housing authority.

As a general rule, the effect of Inter-fund activity has been eliminated from the basic financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct cost and program revenues reported for the various functions concerned.

### NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) March 31, 2014

Operating revenues and expenses have been reported separately from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. The primary operating revenue of the housing authority is derived from tenant revenue. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the housing authority's policy to use restricted resources first, then unrestricted resources as they are needed.

#### C. Deposits & Investments

The housing authority's cash is considered to be cash on hand and demand deposits. State law and the housing authority's investment policy allow the housing authority to invest in collateralized certificated of deposits, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities.

The housing authority had no investments as of March 31, 2014.

#### D. RECEIVABLES & PAYABLES

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year referred to as either "due to/from other funds" (i.e., the current portion of Inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of Inter-fund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the accompanying financial statements, are offset by a restriction on net position. All trade and other receivables are shown net of an allowance for uncollectibes.

#### E. INVENTORIES & PREPAID ITEMS

All inventories are valued at cost using the first-in/first out method. Inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the basic financial statements.

### NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) March 31, 2014

#### F. CAPITAL ASSETS

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable columns in the basic financial statements. Capital assets are capitalized at historical cost. The housing maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The total interest expense included during the current fiscal year was \$-0-. Of this amount, \$-0- was included as part of the cost of capital assets under construction in connection with construction projects.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

| Description            | Estimated Lives |
|------------------------|-----------------|
| Land improvements      | 20 years        |
| Buildings              | 20 years        |
| Building improvements  | 10 years        |
| Furniture and fixtures | 5 years         |
| Vehicles               | 5 years         |
| Equipment              | 5 years         |

#### G. COMPENSATED ABSENCES

The housing authority has the following policy relating to vacation and sick leave:

The authority follows the civil service guidelines for vacation and sick leave. Employee's time is accumulated in accordance to hours worked per month. At year-end, time not used is accumulated.

At March 31, 2014, employees of the PHA have accumulated and vested \$41,983 of employee leave benefits, computed in accordance with GASB Codification Section C60. The balance of accrued compensated absences at March 31, 2014, was \$15,532 recorded as current obligation and \$26,453 recorded as non-current obligation.

|                   | _    | Current | Noncurrent   | Total        |
|-------------------|------|---------|--------------|--------------|
| Beginning of year | \$   | 2,944   | \$<br>21,879 | \$<br>24,823 |
| Additions         |      | 12,588  | 4,574        | 17,162       |
| Deletions         | _    | -0-     | -0-          | -0-          |
| End of year       | \$ _ | 15,532  | \$<br>26,453 | \$<br>41,985 |

### Notes to the Basic Financial Statements - (Continued) March 31, 2014

#### H. LONG-TERM OBLIGATIONS

In the basic financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

#### I. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

#### 2. CASH AND INVESTMENTS (CD'S IN EXCESS OF 90 DAYS)

At March 31, 2014, the housing authority had cash (bank balances) totaling \$113,264 as follows:

| JP Morgan Chase | \$<br>113,264 |
|-----------------|---------------|
| Total           | \$<br>113,264 |

These deposits are stated at cost, which approximated market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

#### **Deposits**

It is the housing authority's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The housing authority's deposits are categorized to give an indication of the level of risk assumed by the housing authority at year end. The categories are described as follows:

### Notes to the Basic Financial Statements - (Continued) March 31, 2014

- Category 1 Insured or collateralized with securities held by the housing authority or by its agent in the housing authority's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the housing authority's name.
- *Category 3* Uncollateralized.

Amounts on deposit are secured by the following pledges:

| Description                   | M  | larket Value |
|-------------------------------|----|--------------|
| FDIC (Category 1)             | \$ | 113,264      |
| Securities (Category 2)       |    | -0-          |
| Uncollateralized (Category 3) |    | -0-          |
| Total                         | \$ | 113,264      |

All deposits were fully secured at March 31, 2014.

The following represents Restricted Cash:

| Other Restricted Cash        | \$<br>7,682  |
|------------------------------|--------------|
| Tenant Security Deposits     | <br>12,909   |
| <b>Total Restricted Cash</b> | \$<br>20,591 |

Other Restricted Cash represents funds designated to be paid to lessors and or tenants in Section 8 Program or Disaster Housing Assistance Program (DHAP).

#### 3. <u>RECEIVABLES</u>

The receivables (net of allowance for doubtful accounts) were \$7,274 as of March 31, 2014. The receivables are as follows:

| A/R HUD           | \$<br>4,497 |
|-------------------|-------------|
| A/R PHA Projects  | 1,126       |
| Other Receivables | 1,651       |
| Allowance         | -0-         |
| Total             | \$<br>7,274 |

### Notes to the Basic Financial Statements - (Continued) March 31, 2014

#### 4. CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended March 31, 2014, for the primary government is as follows:

|                               | -    | Beginning<br>Balance | <br>Additions   | -  | Deletions | _  | Ending<br>Balance |
|-------------------------------|------|----------------------|-----------------|----|-----------|----|-------------------|
| Land *                        | \$   | 202,304              | \$<br>-0-       | \$ | -0-       | \$ | 202,304           |
| Buildings                     |      | 2,887,050            | 10,517          |    | -0-       |    | 2,897,567         |
| Furniture & Equipment, Etc.   |      | 334,238              | 6,148           |    | -0-       |    | 340,386           |
| Total                         | •    | 3,423,592            | <br>16,665      | -  | -0-       |    | 3,440,257         |
| Less Accumulated Depreciation | -    | (2,025,779)          | (124,352)       |    | -0-       |    | (2,150,131)       |
| Net Capital Assets            | \$ _ | 1,397,813            | \$<br>(107,687) | \$ | -0-       | \$ | 1,290,126         |

<sup>\*</sup> Land in the amount of \$202,304 is not being depreciated.

#### 5. RETIREMENT PLANS

On June 23, 2004, the Board of Commissioners of the housing authority, by resolution, approved the establishment of a retirement plan, the Housing Renewal and Local Agency Retirement Plan (the plan), under Code Section 401(a) effective July 1, 2004. The plan is for the benefit of all regular (forty hours a week) full time employees. The rate of employer contribution is 6% of employee's base rate of pay. The total payroll for the year was \$84,452, with the employee contribution of \$9,003 and the housing authority contribution of \$4,300 for the year ended March 31, 2014.

#### 6. <u>ACCOUNTS, SALARIES & OTHER PAYABLES</u>

The payables of \$28,706 at March 31, 2014, are as follows:

| Accounts Payable Vendors/Contractors   | \$<br>7,063  |
|--|--------------|
| Accounts Payable PHA Projects          | 3,499        |
| Accrued Wages/Payroll Taxes Payable    | 15,532       |
| Accrued Liabilities - Other            | 627          |
| Accrued Compensated Absences - Current | 1,850        |
| Prepaid Rent                           | 135          |
| Total                                  | \$<br>28,706 |

#### 7. CONTINGENT LIABILITIES

At March 31, 2014, the housing authority is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the housing authority in the current and prior years. These examinations may result in required refunds by the housing authority to federal grantors and/or program beneficiaries.

### Notes to the Basic Financial Statements - (Continued) March 31, 2014

#### 8. <u>ECONOMIC DEPENDENCY</u>

Statement of Financial Accounting Standard (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entity's revenues. The Department of Housing & Urban Development provided \$987,705 to the housing authority, which represents approximately 84% of the housing authority's revenue for the year.

#### 9. RESTRICTED NET POSITION

Restricted net position represents funds designated to be paid to lessors and or tenants in Section 8 Program or Disaster Housing Assistance Program (DHAP).

Other Supplemental Schedules

### HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

#### Schedule of Compensation Paid to Commissioners For The Year Ended March 31, 2014

| Commissioners     | Title        |
|-------------------|--------------|
| Ella Mae Selmon   | Chairperson  |
| Della Perkins     | Commissioner |
| Bonnie Andrus     | Commissioner |
| Stephanie Bedford | Commissioner |

The commissioners receive no compensation.

### HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

#### Statement and Certification of Actual Modernization Cost Annual Contribution Contract

|    |   |    | Complete<br>CFP<br>Project<br>501-12 |       | CFP<br>Project<br>501-13 | natura de la casa de l | Total    |
|----|---|----|--------------------------------------|-------|--------------------------|--|----------|
| 1. | The Actual Modernization Costs<br>Are As Follows: |    |                                      |       |                          |  |          |
|    | Funds Approved                                    | \$ | 57,073                               | \$    | 54,837                   | \$   | 111,910  |
|    | Funds Expended                                    |    | (57,073)                             |       | (25,328)                 | ******   | (82,401) |
|    | Excess of Funds Approved                          | ma | -0-                                  |       | 29,509                   |  | 29,509   |
| 2. | Funds Advanced                                    |    | 57,073                               |       | 25,328                   |  | 82,401   |
|    | Funds Expended                                    |    | (57,073)                             | ***** | (25,328)                 |  | (82,401) |
|    | Excess of Funds Advanced                          | \$ | -0-                                  | \$    | -0-                      | \$   | -0-      |

Other Reports

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#### **MEMBERS**

American Institute of Certified Public Accountants

Society of Louisiana Certified Public Accountants

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Housing Authority of the City of Covington Covington, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the Housing Authority of the City of Covington, as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise the Housing Authority of the City of Covington's basic financial statements, and have issued our report thereon dated July 24, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Housing Authority of the City of Covington's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of the City of Covington's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the City of Covington's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Housing Authority of the City of Covington's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the audit committee, management, federal awarding agencies and Legislative Auditor's Office and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a public document and its distribution is not limited.

The Vercher Group

Jena, Louisiana July 24, 2014 John R. Vercher C.P.A. jrv@centurytel.net

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Society of Louisiana Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Housing Authority of the City of Covington Covington, Louisiana

#### Report on Compliance for Each Major Federal Program

We have audited the Housing Authority of the City of Covington's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Housing Authority of the City of Covington's major federal programs for the year ended March 31, 2014. The Housing Authority of the City of Covington's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Housing Authority of the City of Covington's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of the City of Covington's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Housing Authority of the City of Covington's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the Housing Authority of the City of Covington, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended March 31, 2014.

#### Report on Internal Control Over Compliance

Management of the Housing Authority of the City of Covington is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Housing Authority of the City of Covington's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the City of Covington's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Legislator Auditor, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a public document and its distribution is not limited.

The Vercher Group

Jena, Louisiana July 24, 2014

### HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended March 31, 2014

| Federal Grantor/Pass-Through Grantor/Program<br>or Cluster Title  | Federal CFDA<br>Number | Pass-Through<br>Entity Identifying<br>Number | Federal<br>Expenditures<br>(\$) |
|---|------------------------|--|---------------------------------|
| Other Programs  |                        |  |                                 |
| Department of Homeland Security Direct Programs   |                        |  |                                 |
| Federal Disaster Assistance to Individuals and<br>Households in Presidential Declared Disaster<br>Areas | 97.048                 |  | \$27,690                        |
| Total Department of Homeland Security   |                        | •  | \$27,690                        |
| Department of Housing and Urban Development<br>Direct Programs  |                        |  | , ,                             |
| Public Housing Capital Fund   | 14.872                 |  | \$33,222                        |
| Total Department of Housing and Urban<br>Development  |                        | -<br>-                                       | \$33,222                        |
| Department of Housing and Urban Development Direct Programs   |                        |  |                                 |
| Public and Indian Housing   | 14.850                 |  | \$94,106                        |
| Total Department of Housing and Urban<br>Development  |                        | ·  | \$94,106                        |
| Department of Housing and Urban Development<br>Direct Programs  |                        |  |                                 |
| Section 8 Housing Choice Vouchers   | 14.871                 |  | \$832,687                       |
| Total Department of Housing and Urban<br>Development  |                        | •  | \$832,687                       |
| Total Other Programs  |                        | •  | \$987,705                       |
| Total Expenditures of Federal Awards  |                        | -  | \$987,705                       |
|   |                        | -  | 400.7.00                        |

### HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

#### NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended March 31, 2014

#### **Single Audit Requirements:**

Note A – Single Audit Requirements

In July 1996, the Single Audit Act Amendments of 1996 (1996 Act) were enacted and superseded the Single Audit Act of 1984. In June 1997 OMB issued a revised Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, to implement the changes from the 1996 Act and to rescind Circular A-128. Per the 06/27/2003 revision of OMB Circular A-133, new requirements state that an entity expending \$500,000 or more of federal funds adhere to the requirements of Single Audit effective for fiscal years ending 12/31/2003 and forward.

The funds used to account for these funds use the accrual basis of accounting.

#### 1.) General

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Housing Authority. The Housing Authority reporting entity is defined in Note 1 to the Housing Authority's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other governmental agencies, are included on the schedule.

#### 2.) Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the Housing Authority's basic financial statements.

#### 3.) Relationship To Basic Financial Statements

Federal award revenues are reported in the Housing Authority's basic financial statements as follows:

| Dept. of Homeland Security | \$<br>27,690  |
|----------------------------|---------------|
| Public & Indian Housing    | 94,106        |
| Section 8                  | 832,687       |
| Capital Fund Grant         | 33,222        |
| Total                      | \$<br>987,705 |

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with U.S. generally accepted accounting principles.

#### 4.) Federal Awards

In accordance with HUD Notice PIH 98-14, "federal awards" do not include the Housing Authority's operating income from rents or investments (or other non-federal sources). In addition, the entire amount of operating subsidy received during the fiscal year is considered to be "expended" during the fiscal year.

# HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

#### SCHEDULE OF FINDINGS AND QUESTIONED COST For the Year Ended March 31, 2014

We have audited the basic financial statements which collectively comprise the Housing Authority of the City of Covington, Louisiana, as of and for the year ended March 31, 2014, and have issued our report thereon dated July 24, 2014-\*. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of March 31, 2014, resulted in an unmodified report.

| Se        | ection I - Summary of Auditor's Results  |
|-----------|--|
| a.        | Report on Internal Control and Compliance Material to the Financial Statements                 |
|           | Internal Control  Material Weaknesses  Yes No Other Conditions Yes No                          |
|           | Compliance Compliance Material to Financial Statements   |
| b.        | Federal Awards   |
|           | Internal Control  Material Weaknesses  |
|           | Type of Opinion On Compliance Unmodified Qualified For Major Programs Disclaimer Adverse       |
|           | Are there findings required to be reported in accordance with Circular A-133, Section .510(a)? |
|           | ☐ Yes ⊠ No   |
| c.        | Identification Of Major Programs:  |
| <u>CF</u> | FDA Number(s) Name Of Federal Program (or Cluster)   |
| 14.       | .871 Section 8 Housing Choice Vouchers   |
|           |  |
| Do        | ellar threshold used to distinguish between Type A and Type B Programs: \$300,000              |
| [s t      | the auditee a 'low-risk' auditee, as defined by OMB Circular A-133?                            |

# HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

## SCHEDULE OF FINDINGS AND QUESTIONED COST For the Year Ended March 31, 2014

| Section II - Financial Statement Findings |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
|   |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
| =   |  |  |  |  |  |  |

None

# HOUSING AUTHORITY OF THE CITY OF COVINGTON COVINGTON, LOUISIANA

# MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

Legislative Auditor State of Louisiana Baton Rouge, Louisiana 70804-9397

The management of the Housing Authority of the City of Covington, Louisiana has provided the following action summaries relating to audit findings brought to their attention as a result of their financial audit for the year ended March 31, 2013.

#### **PRIOR YEAR FINDINGS**

None

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### THE VERCHER GROUP

A Professional Corporation of Certified Public Accountants P.O. Box 1608 1737 N 2<sup>nd</sup> St. – Suite A Jena, Louisiana 71342 Tel: (318) 992-6348 Fax: (318) 992-4374

#### **MEMBERS**

American Institute of Certified Public Accountants

Society of Louisiana Certified Public Accountants

#### **MANAGEMENT LETTER COMMENTS**

During the course of our audit, we observed conditions and circumstances that may be improved. Below are findings noted for improvement, our recommendation for improvement and the Housing Authority's plan for corrective action.

#### **CURRENT YEAR MANAGEMENT LETTER COMMENTS**

There are no current year comments.

## FINANCIAL DATA SCHEDULE

### COVINGTON, LA

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|  | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal  |
|--|---------------|-----------------------------------|--|-----------------|-----------|
| 111 Cash - Unrestricted  | \$34,595      | \$56,444                          | \$196,935                                    |                 | \$287,974 |
| 112 Cash - Restricted - Modernization and Development          |               |                                   |  |                 |           |
| 113 Cash - Other Restricted                                    |               | \$7,682                           |  |                 | \$7,682   |
| 114 Cash - Tenant Security Deposits                            | \$12,909      |                                   | \$7,572                                      |                 | \$20,481  |
| 115 Cash - Restricted for Payment of Current Liabilities       |               |                                   |  |                 |           |
| 100 Total Cash   | \$47,504      | \$64,126                          | \$204,507                                    | \$0             | \$316,137 |
| 121 Accounts Receivable - PHA Projects                         |               | \$1,126                           |  |                 | \$1,126   |
| 122 Accounts Receivable - HUD Other Projects                   | \$4,497       |                                   |  | :               | \$4,497   |
| 124 Accounts Receivable - Other Government                     |               |                                   |  |                 |           |
| 125 Accounts Receivable - Miscellaneous                        | \$1,062       |                                   |  |                 | \$1,062   |
| 126 Accounts Receivable - Tenants                              | \$589         |                                   | \$6,115                                      |                 | \$6,704   |
| 126.1 Allowance for Doubtful Accounts -Tenants                 | \$0           |                                   | \$0  |                 | \$0       |
| 126.2 Allowance for Doubtful Accounts - Other                  | \$0           | \$0                               |  |                 | \$0       |
| 127 Notes, Loans, & Mortgages Receivable - Current             |               |                                   |  |                 |           |
| 128 Fraud Recovery   |               | \$883                             |  |                 | \$883     |
| 128.1 Allowance for Doubtful Accounts - Fraud                  |               | -\$883                            |  |                 | -\$883    |
| 129 Accrued Interest Receivable                                |               |                                   |  |                 |           |
| 120 Total Receivables, Net of Allowances for Doubtful Accounts | \$6,148       | \$1,126                           | \$6,115                                      | \$0             | \$13,389  |
| 131 Investments - Unrestricted                                 |               |                                   |  |                 |           |
| 132 Investments - Restricted                                   |               |                                   |  |                 |           |
| 135 Investments - Restricted for Payment of Current Liability  |               |                                   |  |                 |           |
| 142 Prepaid Expenses and Other Assets                          | \$3,065       | \$4,377                           | \$8,497                                      |                 | \$15,939  |
| 143 Inventories  | \$1,091       |                                   |  |                 | \$1,091   |

## COVINGTON, LA

### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|   | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal     |
|---|---------------|-----------------------------------|--|-----------------|--------------|
| 143.1 Allowance for Obsolete Inventories                      | \$0           |                                   |  |                 | \$0          |
| 144 Inter Program Due From                                    |               |                                   |  |                 |              |
| 145 Assets Held for Sale                                      |               |                                   |  |                 |              |
| 150 Total Current Assets                                      | \$57,808      | \$69,629                          | \$219,119                                    | \$0             | \$346,556    |
| 161 Land  | \$199,804     | \$2,500                           | \$753,490                                    |                 | \$955,794    |
| 162 Buildings   | \$2,897,567   |                                   | \$7,238,005                                  |                 | \$10,135,572 |
| 163 Furniture, Equipment & Machinery - Dwellings              | \$102,572     |                                   | \$211,747                                    |                 | \$314,319    |
| 164 Furniture, Equipment & Machinery - Administration         | \$226,418     | \$11,396                          |  |                 | \$237,814    |
| 165 Leasehold Improvements                                    |               |                                   |  |                 |              |
| 166 Accumulated Depreciation                                  | -\$2,141,153  | -\$8,978                          | -\$822,398                                   |                 | -\$2,972,529 |
| 167 Construction in Progress                                  |               |                                   |  |                 |              |
| 168 Infrastructure  |               |                                   |  |                 |              |
| 160 Total Capital Assets, Net of Accumulated Depreciation     | \$1,285,208   | \$4,918                           | \$7,380,844                                  | \$0             | \$8,670,970  |
| 171 Notes, Loans and Mortgages Receivable - Non-Current       |               |                                   |  |                 |              |
| 172 Notes, Loans, & Mortgages Receivable - Non Current - Past |               |                                   |  |                 |              |
| 173 Grants Receivable - Non Current                           |               |                                   |  |                 |              |
| 174 Other Assets  |               |                                   | \$89,103                                     |                 | \$89,103     |
| 176 Investments in Joint Ventures                             |               |                                   |  |                 |              |
| 180 Total Non-Current Assets                                  | \$1,285,208   | \$4,918                           | \$7,469,947                                  | \$0             | \$8,760,073  |
| 190 Total Assets  | \$1,343,016   | \$74,547                          | \$7,689,066                                  | \$0             | \$9,106,629  |
| 200 Deferred Outflow of Resources                             |               |                                   |  |                 |              |

## COVINGTON, LA

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|  | Project Total | 14,871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal    |
|--|---------------|-----------------------------------|--|-----------------|-------------|
| 290 Total Assets and Deferred Outflow of Resources             | \$1,343,016   | \$74,547                          | \$7,689,066                                  | \$0             | \$9,106,629 |
| 311 Bank Overdraft   |               |                                   |  |                 |             |
| 312 Accounts Payable <= 90 Days                                | \$6,192       | \$871                             | \$2,850                                      |                 | \$9,913     |
| 313 Accounts Payable >90 Days Past Due                         |               |                                   |  |                 |             |
| 321 Accrued Wage/Payroll Taxes Payable                         | \$11,594      | \$3,938                           |  |                 | \$15,532    |
| 322 Accrued Compensated Absences - Current Portion             | \$740         | \$1,110                           |  |                 | \$1,850     |
| 324 Accrued Contingency Liability                              |               |                                   |  |                 |             |
| 325 Accrued Interest Payable                                   |               |                                   | \$4,770                                      |                 | \$4,770     |
| 331 Accounts Payable - HUD PHA Programs                        |               |                                   |  |                 |             |
| 332 Account Payable - PHA Projects                             |               | \$3,499                           |  |                 | \$3,499     |
| 333 Accounts Payable - Other Government                        |               |                                   |  |                 |             |
| 341 Tenant Security Deposits                                   | \$12,909      |                                   | \$7,572                                      |                 | \$20,481    |
| 342 Unearned Revenue   | \$135         |                                   | \$1,461                                      |                 | \$1,596     |
| 343 Current Portion of Long-term Debt - Capital                |               |                                   | \$14,979                                     |                 | \$14,979    |
| 344 Current Portion of Long-term Debt - Operating Borrowings   |               |                                   |  |                 |             |
| 345 Other Current Liabilities                                  |               |                                   |  |                 |             |
| 346 Accrued Liabilities - Other                                | \$627         |                                   |  |                 | \$627       |
| 347 Inter Program - Due To                                     |               |                                   |  |                 |             |
| 348 Loan Liability - Current                                   |               |                                   |  |                 |             |
| 310 Total Current Liabilities                                  | \$32,197      | \$9,418                           | \$31,632                                     | \$0             | \$73,247    |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage |               |                                   | \$1,190,413                                  |                 | \$1,190,413 |
| 352 Long-term Debt, Net of Current - Operating Borrowings      |               |                                   |  |                 |             |
| 353 Non-current Liabilities - Other                            |               |                                   | \$2,020,074                                  |                 | \$2,020,074 |
| 354 Accrued Compensated Absences - Non Current                 | \$10,581      | \$15,872                          |  |                 | \$26,453    |
|  |               |                                   |  |                 |             |

### COVINGTON, LA

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|   | Project Total | 14,871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal     |
|---|---------------|-----------------------------------|--|-----------------|--------------|
| 355 Loan Liability - Non Current                                |               |                                   |  |                 |              |
| 356 FASB 5 Liabilities  |               |                                   |  |                 |              |
| 357 Accrued Pension and OPEB Liabilities                        |               |                                   |  |                 |              |
| 350 Total Non-Current Liabilities                               | \$10,581      | \$15,872                          | \$3,210,487                                  | \$0             | \$3,236,940  |
| 300 Total Liabilities   | \$42,778      | \$25,290                          | \$3,242,119                                  | \$0             | \$3,310,187  |
| 400 Deferred Inflow of Resources                                |               |                                   |  |                 |              |
| 508.4 Net Investment in Capital Assets                          | \$1,285,208   | \$4,918                           | \$6,175,452                                  |                 | \$7,465,578  |
| 511.4 Restricted Net Position                                   |               | \$7,682                           |  |                 | \$7,682      |
| 512.4 Unrestricted Net Position                                 | \$15,030      | \$36,657                          | -\$1,728,505                                 | \$0             | -\$1,676,818 |
| 513 Total Equity - Net Assets / Position                        | \$1,300,238   | \$49,257                          | \$4,446,947                                  | \$0             | \$5,796,442  |
| 600 Total Liab., Def. Inflow of Res., and Equity - Net Assets / | \$1,343,016   | \$74,547                          | \$7,689,066                                  | \$0             | \$9,106,629  |

### COVINGTON, LA

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|  | ELIM   | Total     |
|--|--|-----------|
| 444 C  |  |           |
| 111 Cash - Unrestricted  |  | \$287,974 |
| 112 Cash - Restricted - Modernization and Development          |  |           |
| 113 Cash - Other Restricted                                    |  | \$7,682   |
| 114 Cash - Tenant Security Deposits                            |  | \$20,481  |
| 115 Cash - Restricted for Payment of Current Liabilities       |  |           |
| 100 Total Cash   |  | \$316,137 |
| 121 Accounts Receivable - PHA Projects                         |  | \$1,126   |
| 122 Accounts Receivable - HUD Other Projects                   |  | \$4,497   |
| 124 Accounts Receivable - Other Government                     |  |           |
| 125 Accounts Receivable - Miscellaneous                        |  | \$1,062   |
| 126 Accounts Receivable - Tenants                              |  | \$6,704   |
| 126.1 Allowance for Doubtful Accounts -Tenants                 |  | \$0       |
| 126.2 Allowance for Doubtful Accounts - Other                  |  | \$0       |
| 127 Notes, Loans, & Mortgages Receivable - Current             |  |           |
| 128 Fraud Recovery   |  | \$883     |
| 128.1 Allowance for Doubtful Accounts - Fraud                  |  | -\$883    |
| 129 Accrued Interest Receivable                                |  |           |
| 120 Total Receivables, Net of Allowances for Doubtful Accounts |  | \$13,389  |
| 131 Investments - Unrestricted                                 |  |           |
| 132 Investments - Restricted                                   |  |           |
| 135 Investments - Restricted for Payment of Current Liability  |  |           |
| 142 Prepaid Expenses and Other Assets                          | THE CONTRACT OF THE CONTRACT O | \$15,939  |
| 143 Inventories  |  | \$1,091   |
| 143.1 Allowance for Obsolete Inventories                       |  | \$0       |

### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|   |                        | ELIM | Total        |
|---|------------------------|------|--------------|
| 144 Inter Program Due From                |                        |      |              |
| 145 Assets Held for Sale                  |                        |      |              |
| 150 Total Current Assets                  |                        |      | \$346,556    |
| 161 Land                                  |                        |      | \$955,794    |
| 162 Buildings                             |                        |      | \$10,135,572 |
| 163 Furniture, Equipment & Machinery - D  | wellings               |      | \$314,319    |
| 164 Furniture, Equipment & Machinery - A  | dministration          |      | \$237,814    |
| 165 Leasehold Improvements                |                        |      |              |
| 166 Accumulated Depreciation              |                        |      | -\$2,972,529 |
| 167 Construction in Progress              |                        |      |              |
| 168 Infrastructure                        |                        |      |              |
| 160 Total Capital Assets, Net of Accumula | ted Depreciation       |      | \$8,670,970  |
| 171 Notes, Loans and Mortgages Receiva    | ble - Non-Current      |      |              |
| 172 Notes, Loans, & Mortgages Receivab    | e - Non Current - Past |      |              |
| 173 Grants Receivable - Non Current       |                        |      |              |
| 174 Other Assets                          | ,                      |      | \$89,103     |
| 176 Investments in Joint Ventures         |                        |      | -            |
| 180 Total Non-Current Assets              |                        |      | \$8,760,073  |
| 190 Total Assets                          |                        |      | \$9,106,629  |
| 200 Deferred Outflow of Resources         |                        |      |              |
| 290 Total Assets and Deferred Outflow of  | Resources              |      | \$9,106,629  |

### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|  | ELIM | Total       |
|--|------|-------------|
| 311 Bank Overdraft   |      |             |
| 312 Accounts Payable <= 90 Days                                |      | \$9,913     |
| 313 Accounts Payable >90 Days Past Due                         |      |             |
| 321 Accrued Wage/Payroll Taxes Payable                         |      | \$15,532    |
| 322 Accrued Compensated Absences - Current Portion             |      | \$1,850     |
| 324 Accrued Contingency Liability                              |      |             |
| 325 Accrued Interest Payable                                   |      | \$4,770     |
| 331 Accounts Payable - HUD PHA Programs                        |      |             |
| 332 Account Payable - PHA Projects                             |      | \$3,499     |
| 333 Accounts Payable - Other Government                        |      |             |
| 341 Tenant Security Deposits                                   |      | \$20,481    |
| 342 Unearned Revenue   |      | \$1,596     |
| 343 Current Portion of Long-term Debt - Capital                |      | \$14,979    |
| 344 Current Portion of Long-term Debt - Operating Borrowings   |      |             |
| 345 Other Current Liabilities                                  |      |             |
| 346 Accrued Liabilities - Other                                |      | \$627       |
| 347 Inter Program - Due To                                     |      |             |
| 348 Loan Liability - Current                                   |      |             |
| 310 Total Current Liabilities                                  |      | \$73,247    |
|  |      |             |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage |      | \$1,190,413 |
| 352 Long-term Debt, Net of Current - Operating Borrowings      |      |             |
| 353 Non-current Liabilities - Other                            |      | \$2,020,074 |
| 354 Accrued Compensated Absences - Non Current                 |      | \$26,453    |
| 355 Loan Liability - Non Current                               |      |             |

### COVINGTON, LA

### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/A-133

|   | ELIM | Total        |
|---|------|--------------|
| 356 FASB 5 Liabilities  |      |              |
| 357 Accrued Pension and OPEB Liabilities                        |      |              |
| 350 Total Non-Current Liabilities                               |      | \$3,236,940  |
| 300 Total Liabilities   |      | \$3,310,187  |
| 400 Deferred Inflow of Resources                                |      |              |
| 508.4 Net Investment in Capital Assets                          |      | \$7,465,578  |
| 511.4 Restricted Net Position                                   |      | \$7,682      |
| 512.4 Unrestricted Net Position                                 |      | -\$1,676,818 |
| 513 Total Equity - Net Assets / Position                        |      | \$5,796,442  |
| 600 Total Liab., Def. Inflow of Res., and Equity - Net Assets / |      | \$9,106,629  |

### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal    |
|---|---------------|-----------------------------------|--|-----------------|-------------|
| 70300 Net Tenant Rental Revenue                         | \$122,609     |                                   | \$252,411                                    |                 | \$375,020   |
| 70400 Tenant Revenue - Other                            | \$3,561       |                                   | \$12,972                                     |                 | \$16,533    |
| 70500 Total Tenant Revenue                              | \$126,170     | \$0                               | \$265,383                                    | \$0             | \$391,553   |
| 70600 HUD PHA Operating Grants                          | \$127,328     | \$832,687                         |  | \$27,690        | \$987,705   |
| 70610 Capital Grants                                    |               |                                   |  |                 |             |
| 70710 Management Fee                                    |               |                                   |  |                 |             |
| 70720 Asset Management Fee                              |               |                                   |  |                 |             |
| 70730 Book Keeping Fee                                  |               |                                   |  |                 |             |
| 70740 Front Line Service Fee                            |               |                                   |  |                 |             |
| 70750 Other Fees  |               |                                   |  |                 |             |
| 70700 Total Fee Revenue                                 |               |                                   |  |                 | \$0         |
| 70800 Other Government Grants                           |               |                                   |  |                 |             |
| 71100 Investment Income - Unrestricted                  | \$14          | \$85                              | \$240  |                 | \$339       |
| 71200 Mortgage Interest Income                          |               |                                   |  |                 |             |
| 71300 Proceeds from Disposition of Assets Held for Sale |               |                                   |  |                 | ·           |
| 71310 Cost of Sale of Assets                            |               |                                   |  |                 |             |
| 71400 Fraud Recovery                                    |               | \$200                             |  |                 | \$200       |
| 71500 Other Revenue                                     | \$166         | \$65,017                          |  |                 | \$65,183    |
| 71600 Gain or Loss on Sale of Capital Assets            |               |                                   |  |                 |             |
| 72000 Investment Income - Restricted                    |               |                                   |  |                 |             |
| 70000 Total Revenue                                     | \$253,678     | \$897,989                         | \$265,623                                    | \$27,690        | \$1,444,980 |
| 91100 Administrative Salaries                           | \$15,469      | \$46,341                          | \$29,834                                     |                 | \$91,644    |

### COVINGTON, LA

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|  | Project Total  | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal  |
|--|----------------|-----------------------------------|--|-----------------|-----------|
| 91200 Auditing Fees  | \$3,908        | \$9,567                           | \$7,000                                      |                 | \$20,475  |
| 91300 Management Fee   |                |                                   | \$38,896                                     |                 | \$38,896  |
| 91310 Book-keeping Fee   |                |                                   |  |                 |           |
| 91400 Advertising and Marketing                                | \$20           |                                   |  |                 | \$20      |
| 91500 Employee Benefit contributions - Administrative          | \$9,686        | \$15,760                          | \$7,916                                      |                 | \$33,362  |
| 91600 Office Expenses  | \$21,065       | \$18,747                          | \$4,443                                      |                 | \$44,255  |
| 91700 Legal Expense  | \$50           |                                   | \$1,989                                      |                 | \$2,039   |
| 91800 Travel   | \$9,788        | \$738                             |  |                 | \$10,526  |
| 91810 Allocated Overhead                                       |                |                                   |  |                 |           |
| 91900 Other  | \$15,238       | \$15,252                          | \$2,203                                      |                 | \$32,693  |
| 91000 Total Operating - Administrative                         | \$75,224       | \$106,405                         | \$92,281                                     | \$0             | \$273,910 |
| 92000 Asset Management Fee<br>92100 Tenant Services - Salaries |                |                                   |  |                 |           |
| 92200 Relocation Costs   |                |                                   |  |                 |           |
| 92300 Employee Benefit Contributions - Tenant Services         |                |                                   |  |                 |           |
| 92400 Tenant Services - Other                                  | \$2,408        |                                   |  |                 | \$2,408   |
| 92500 Total Tenant Services                                    | \$2,408        | \$0                               | \$0  | \$0             | \$2,408   |
| 00400 111.1  | and the second |                                   | <b>64.000</b>                                |                 | #4.077    |
| 93100 Water  | \$677          |                                   | \$1,000                                      |                 | \$1,677   |
| 93200 Electricity  | \$6,474        |                                   | \$4,794                                      |                 | \$11,268  |
| 93300 Gas  | \$1,106        |                                   |  |                 | \$1,106   |
| 93400 Fuel   |                |                                   |  |                 |           |
| 93500 Labor  |                | <u> </u>                          |  |                 |           |
| 93600 Sewer  |                |                                   | \$464  |                 | \$464     |
| 93700 Employee Benefit Contributions - Utilities               |                |                                   |  |                 |           |

### COVINGTON, LA

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE                       | Subtotal                              |
|---|---------------|-----------------------------------|--|---------------------------------------|---------------------------------------|
| 93800 Other Utilities Expense                               |               |                                   |  |                                       |                                       |
| 93000 Total Utilities                                       | \$8,257       | \$0                               | \$6,258                                      | \$0                                   | \$14,515                              |
| 94100 Ordinary Maintenance and Operations - Labor           |               |                                   |  |                                       |                                       |
| 94200 Ordinary Maintenance and Operations - Materials and   | \$29,267      |                                   | \$5,762                                      |                                       | \$35,029                              |
| 94300 Ordinary Maintenance and Operations Contracts         | \$65,722      |                                   | \$53,951                                     |                                       | \$119,673                             |
| 94500 Employee Benefit Contributions - Ordinary Maintenance |               |                                   |  |                                       |                                       |
| 94000 Total Maintenance                                     | \$94,989      | \$0                               | \$59,713                                     | \$0                                   | \$154,702                             |
| 95100 Protective Services - Labor                           | \$15,000      |                                   |  |                                       | \$15,000                              |
| 95200 Protective Services - Other Contract Costs            |               |                                   |  |                                       | · · · · · · · · · · · · · · · · · · · |
| 95300 Protective Services - Other                           |               |                                   |  |                                       |                                       |
| 95500 Employee Benefit Contributions - Protective Services  | \$1,147       |                                   |  |                                       | \$1,147                               |
| 95000 Total Protective Services                             | \$16,147      | \$0                               | \$0  | \$0                                   | \$16,147                              |
| 96110 Property Insurance                                    | \$20,209      |                                   | \$33,653                                     |                                       | \$53,862                              |
| 96120 Liability Insurance                                   | \$3,719       |                                   |  |                                       | \$3,719                               |
| 96130 Workmen's Compensation                                | \$3,337       | \$2,182                           | \$1,442                                      |                                       | \$6,961                               |
| 96140 All Other Insurance                                   | \$5,515       | \$1,098                           |  |                                       | \$6,613                               |
| 96100 Total insurance Premiums                              | \$32,780      | \$3,280                           | \$35,095                                     | \$0                                   | \$71,155                              |
| 96200 Other General Expenses                                |               | \$583                             | \$4,139                                      |                                       | \$4,722                               |
| 96210 Compensated Absences                                  | \$4.400       | \$6,600                           |  |                                       | \$11,000                              |
| 96300 Payments in Lieu of Taxes                             |               |                                   |  | · · · · · · · · · · · · · · · · · · · |                                       |
| 96400 Bad debt - Tenant Rents                               |               |                                   | \$5,146                                      |                                       | \$5,146                               |
| 96500 Bad debt - Mortgages                                  |               |                                   |  |                                       |                                       |

# Entity Wide Revenue and Expense Summary

Submission Type: Audited/A-133

|   | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal    |
|---|---------------|-----------------------------------|--|-----------------|-------------|
| 96600 Bad debt - Other                                    |               |                                   |  |                 |             |
| 96800 Severance Expense                                   |               |                                   |  |                 |             |
| 96000 Total Other General Expenses                        | \$4,400       | \$7,183                           | \$9,285                                      | \$0             | \$20,868    |
| 96710 Interest of Mortgage (or Bonds) Payable             |               |                                   | \$120,966                                    |                 | \$120,966   |
| 96720 Interest on Notes Payable (Short and Long Term)     |               |                                   |  |                 |             |
| 96730 Amortization of Bond Issue Costs                    |               |                                   |  |                 |             |
| 96700 Total Interest Expense and Amortization Cost        | \$0           | \$0                               | \$120,966                                    | \$0             | \$120,966   |
| 96900 Total Operating Expenses                            | \$234,205     | \$116,868                         | \$323,598                                    | \$0             | \$674,671   |
| 97000 Excess of Operating Revenue over Operating Expenses | \$19,473      | \$781,121                         | -\$57,975                                    | \$27,690        | \$770,309   |
| 97100 Extraordinary Maintenance                           |               |                                   |  |                 |             |
| 97200 Casualty Losses - Non-capitalized                   |               |                                   |  |                 |             |
| 97300 Housing Assistance Payments                         |               | \$775,681                         |  |                 | \$775,681   |
| 97350 HAP Portability-In                                  |               | \$61,851                          |  |                 | \$61,851    |
| 97400 Depreciation Expense                                | \$123,465     | \$887                             | \$206,586                                    |                 | \$330,938   |
| 97500 Fraud Losses  |               |                                   |  |                 |             |
| 97600 Capital Outlays - Governmental Funds                |               |                                   |  |                 |             |
| 97700 Debt Principal Payment - Governmental Funds         |               |                                   |  |                 |             |
| 97800 Dwelling Units Rent Expense                         |               |                                   |  |                 |             |
| 90000 Total Expenses                                      | \$357,670     | \$955,287                         | \$530,184                                    | \$0             | \$1,843,141 |
| 10010 Operating Transfer In                               | \$8,331       |                                   |  |                 | \$8,331     |
| 10020 Operating transfer Out                              | -\$8,331      |                                   |  |                 | -\$8,331    |

### COVINGTON, LA

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal    |
|---|---------------|-----------------------------------|--|-----------------|-------------|
| 10030 Operating Transfers from/to Primary Government            |               |                                   |  |                 |             |
| 10040 Operating Transfers from/to Component Unit                |               |                                   |  |                 |             |
| 10050 Proceeds from Notes, Loans and Bonds                      |               |                                   |  |                 |             |
| 10060 Proceeds from Property Sales                              |               |                                   |  |                 |             |
| 10070 Extraordinary Items, Net Gain/Loss                        |               |                                   |  |                 |             |
| 10080 Special Items (Net Gain/Loss)                             |               |                                   |  |                 |             |
| 10091 Inter Project Excess Cash Transfer In                     |               |                                   |  |                 |             |
| 10092 Inter Project Excess Cash Transfer Out                    |               |                                   |  |                 |             |
| 10093 Transfers between Program and Project - In                |               |                                   |  |                 |             |
| 10094 Transfers between Project and Program - Out               |               |                                   |  |                 |             |
| 10100 Total Other financing Sources (Uses)                      | \$0           | \$0                               | \$0  | \$0             | \$0         |
| 10000 Excess (Deficiency) of Total Revenue Over (Under) Total   | -\$103,992    | -\$57,298                         | -\$264,561                                   | \$27,690        | -\$398,161  |
| 11020 Required Annual Debt Principal Payments                   | \$0           | \$0                               | \$13,953                                     | \$0             | \$13,953    |
| 11030 Beginning Equity  | \$1,404,230   | \$78,865                          | \$0  | \$0             | \$1,483,095 |
| 11040 Prior Period Adjustments, Equity Transfers and Correction | \$0           | \$27,690                          | \$4,711,508                                  | -\$27,690       | \$4,711,508 |
| 11050 Changes in Compensated Absence Balance                    |               |                                   |  |                 |             |
| 11060 Changes in Contingent Liability Balance                   |               |                                   |  |                 |             |
| 11070 Changes in Unrecognized Pension Transition Liability      |               |                                   |  |                 |             |
| 11080 Changes in Special Term/Severance Benefits Liability      |               |                                   |  |                 |             |
| 11090 Changes in Allowance for Doubtful Accounts - Dwelling     |               |                                   |  | -               |             |
| 11100 Changes in Allowance for Doubtful Accounts - Other        |               |                                   |  |                 |             |
| 11170 Administrative Fee Equity                                 |               | \$41,575                          |  |                 | \$41,575    |
| 11180 Housing Assistance Payments Equity                        |               | \$7,682                           |  |                 | \$7,682     |

### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|  | Project Total | 14.871 Housing<br>Choice Vouchers | 6.1 Component Unit -<br>Discretely Presented | 14.IKE DHAP-IKE | Subtotal |
|--|---------------|-----------------------------------|--|-----------------|----------|
| 11190 Unit Months Available                            | 572           | 1266                              | 432  |                 | 2270     |
| 11210 Number of Unit Months Leased                     | 572           | 1254                              | 408  |                 | 2234     |
| 11270 Excess Cash                                      | \$4,013       |                                   |  |                 | \$4,013  |
| 11610 Land Purchases                                   | \$0           |                                   |  |                 | \$0      |
| 11620 Building Purchases                               | \$0           |                                   |  |                 | \$0      |
| 11630 Furniture & Equipment - Dwelling Purchases       | \$0           |                                   |  |                 | \$0      |
| 11640 Furniture & Equipment - Administrative Purchases | \$0           |                                   |  |                 | \$0      |
| 11650 Leasehold Improvements Purchases                 | \$0           |                                   |  |                 | \$0      |
| 11660 Infrastructure Purchases                         | \$0           |                                   |  |                 | \$0      |
| 13510 CFFP Debt Service Payments                       | \$0           |                                   |  |                 | \$0      |
| 13901 Replacement Housing Factor Funds                 | \$0           |                                   |  |                 | \$0      |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133 Fiscal Year End: 03/31/2014

|   | ELIM | Total       |
|---|------|-------------|
| 70300 Net Tenant Rental Revenue                         |      | \$375,020   |
| 70400 Tenant Revenue - Other                            |      | \$16,533    |
| 70500 Total Tenant Revenue                              | \$0  | \$391,553   |
| 70600 HUD PHA Operating Grants                          |      | \$987,705   |
| 70610 Capital Grants                                    |      |             |
| 70710 Management Fee                                    |      |             |
| 70720 Asset Management Fee                              |      |             |
| 70730 Book Keeping Fee                                  |      |             |
| 70740 Front Line Service Fee                            |      |             |
| 70750 Other Fees  |      |             |
| 70700 Total Fee Revenue                                 | \$0  | \$0         |
| 70800 Other Government Grants                           |      |             |
| 71100 Investment Income - Unrestricted                  |      | \$339       |
| 71200 Mortgage Interest Income                          |      |             |
| 71300 Proceeds from Disposition of Assets Held for Sale |      |             |
| 71310 Cost of Sale of Assets                            |      |             |
| 71400 Fraud Recovery                                    |      | \$200       |
| 71500 Other Revenue                                     |      | \$65,183    |
| 71600 Gain or Loss on Sale of Capital Assets            |      |             |
| 72000 Investment Income - Restricted                    |      |             |
| 70000 Total Revenue                                     | \$0  | \$1,444,980 |
| 91100 Administrative Salaries                           |      | \$91,644    |
| 91200 Auditing Fees                                     |      | \$20,475    |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|  | · · · · · · · · · · · · · · · · · · · |           |
|--|---------------------------------------|-----------|
|  | ELIM                                  | Total     |
| 91300 Management Fee                                   |                                       | \$38,896  |
| 91310 Book-keeping Fee                                 |                                       |           |
| 91400 Advertising and Marketing                        |                                       | \$20      |
| 91500 Employee Benefit contributions - Administrative  |                                       | \$33,362  |
| 91600 Office Expenses                                  |                                       | \$44,255  |
| 91700 Legal Expense                                    |                                       | \$2,039   |
| 91800 Travel   |                                       | \$10,526  |
| 91810 Allocated Overhead                               |                                       |           |
| 91900 Other  |                                       | \$32,693  |
| 91000 Total Operating - Administrative                 | \$0                                   | \$273,910 |
|  |                                       |           |
| 92000 Asset Management Fee                             |                                       |           |
| 92100 Tenant Services - Salaries                       |                                       |           |
| 92200 Relocation Costs                                 |                                       |           |
| 92300 Employee Benefit Contributions - Tenant Services |                                       |           |
| 92400 Tenant Services - Other                          |                                       | \$2,408   |
| 92500 Total Tenant Services                            | \$0                                   | \$2,408   |
|  |                                       |           |
| 93100 Water  |                                       | \$1,677   |
| 93200 Electricity                                      |                                       | \$11,268  |
| 93300 Gas  |                                       | \$1,106   |
| 93400 Fuel   |                                       |           |
| 93500 Labor  |                                       |           |
| 93600 Sewer  |                                       | \$464     |
| 93700 Employee Benefit Contributions - Utilities       |                                       |           |
| 93800 Other Utilities Expense                          |                                       |           |
|  |                                       |           |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   |      | 1         |
|---|------|-----------|
|   | ELIM | Total     |
| 93000 Total Utilities                                       | \$0  | \$14,515  |
| 94100 Ordinary Maintenance and Operations - Labor           |      |           |
| 94200 Ordinary Maintenance and Operations - Materials and   |      | \$35,029  |
| 94300 Ordinary Maintenance and Operations Contracts         |      | \$119,673 |
| 94500 Employee Benefit Contributions - Ordinary Maintenance |      |           |
| 94000 Total Maintenance                                     | \$0  | \$154,702 |
| 95100 Protective Services - Labor                           |      | \$15,000  |
| 95200 Protective Services - Other Contract Costs            |      |           |
| 95300 Protective Services - Other                           |      |           |
| 95500 Employee Benefit Contributions - Protective Services  |      | \$1,147   |
| 95000 Total Protective Services                             | \$0  | \$16,147  |
| 96110 Property Insurance                                    |      | \$53,862  |
| 96120 Liability Insurance                                   |      | \$3,719   |
| 96130 Workmen's Compensation                                |      | \$6,961   |
| 96140 All Other Insurance                                   |      | \$6,613   |
| 96100 Total insurance Premiums                              | \$0  | \$71,155  |
| 96200 Other General Expenses                                |      | \$4,722   |
| 96210 Compensated Absences                                  |      | \$11,000  |
| 96300 Payments in Lieu of Taxes                             |      |           |
| 96400 Bad debt - Tenant Rents                               |      | \$5,146   |
| 96500 Bad debt - Mortgages                                  |      |           |
| 96600 Bad debt - Other                                      |      |           |
|   |      |           |

## COVINGTON, LA

### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   |          | 1           |
|---|----------|-------------|
|   | ELIM     | Total       |
| 96800 Severance Expense                                   |          |             |
| 96000 Total Other General Expenses                        | \$0      | \$20,868    |
| 96710 Interest of Mortgage (or Bonds) Payable             |          | \$120,966   |
| 96720 Interest on Notes Payable (Short and Long Term)     |          |             |
| 96730 Amortization of Bond Issue Costs                    |          |             |
| 96700 Total Interest Expense and Amortization Cost        | \$0      | \$120,966   |
| 96900 Total Operating Expenses                            | \$0      | \$674,671   |
| 97000 Excess of Operating Revenue over Operating Expenses | \$0      | \$770,309   |
| 97100 Extraordinary Maintenance                           |          |             |
| 97200 Casualty Losses - Non-capitalized                   |          |             |
| 97300 Housing Assistance Payments                         |          | \$775,681   |
| 97350 HAP Portability-In                                  |          | \$61,851    |
| 97400 Depreciation Expense                                |          | \$330,938   |
| 97500 Fraud Losses  |          |             |
| 97600 Capital Outlays - Governmental Funds                |          |             |
| 97700 Debt Principal Payment - Governmental Funds         |          |             |
| 97800 Dwelling Units Rent Expense                         |          |             |
| 90000 Total Expenses                                      | \$0      | \$1,843,141 |
| 10010 Operating Transfer In                               | -\$8,331 | \$0         |
| 10020 Operating transfer Out                              | \$8,331  | \$0         |
| 10030 Operating Transfers from/to Primary Government      |          |             |
|   |          |             |

### COVINGTON, LA

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|   | ELIM | Total       |
|---|------|-------------|
|   |      |             |
| 10040 Operating Transfers from/to Component Unit                |      |             |
| 10050 Proceeds from Notes, Loans and Bonds                      |      |             |
| 10060 Proceeds from Property Sales                              |      |             |
| 10070 Extraordinary Items, Net Gain/Loss                        |      |             |
| 10080 Special Items (Net Gain/Loss)                             |      |             |
| 10091 Inter Project Excess Cash Transfer In                     |      |             |
| 10092 Inter Project Excess Cash Transfer Out                    |      |             |
| 10093 Transfers between Program and Project - In                |      |             |
| 10094 Transfers between Project and Program - Out               |      |             |
| 10100 Total Other financing Sources (Uses)                      | \$0  | \$0         |
|   |      |             |
| 10000 Excess (Deficiency) of Total Revenue Over (Under) Total   | \$0  | -\$398,161  |
|   |      |             |
| 11020 Required Annual Debt Principal Payments                   |      | \$13,953    |
| 11030 Beginning Equity  |      | \$1,483,095 |
| 11040 Prior Period Adjustments, Equity Transfers and Correction |      | \$4,711,508 |
| 11050 Changes in Compensated Absence Balance                    |      |             |
| 11060 Changes in Contingent Liability Balance                   |      |             |
| 11070 Changes in Unrecognized Pension Transition Liability      |      |             |
| 11080 Changes in Special Term/Severance Benefits Liability      |      |             |
| 11090 Changes in Allowance for Doubtful Accounts - Dwelling     |      |             |
| 11100 Changes in Allowance for Doubtful Accounts - Other        |      |             |
| 11170 Administrative Fee Equity                                 |      | \$41,575    |
| 11180 Housing Assistance Payments Equity                        |      | \$7,682     |
| 11190 Unit Months Available                                     |      | 2270        |
|   |      |             |

### COVINGTON, LA

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/A-133

|  | ELIM | Total   |
|--|------|---------|
| 11210 Number of Unit Months Leased                     |      | 2234    |
| 11270 Excess Cash                                      |      | \$4,013 |
| 11610 Land Purchases                                   |      | \$0     |
| 11620 Building Purchases                               |      | \$0     |
| 11630 Furniture & Equipment - Dwelling Purchases       |      | \$0     |
| 11640 Furniture & Equipment - Administrative Purchases |      | \$0     |
| 11650 Leasehold Improvements Purchases                 |      | \$0     |
| 11660 Infrastructure Purchases                         |      | \$0     |
| 13510 CFFP Debt Service Payments                       |      | \$0     |
| 13901 Replacement Housing Factor Funds                 |      | \$0     |